

PROPOSAL CHECKLIST

- 1) Completed and signed **Application** form.
- 2) Completed budget worksheet.
- 3) A notarized copy of the **SHOOTING RANGE DEVELOPMENT PROJECT RESOLUTION**
- 4) Copy of the 10-year property lease agreement, fee title, or documentation supporting intent to purchase.
- 5) Site plans, photographs, and maps (**Topographic, Google Earth or other aerial image of the range area**) showing detail of range, project area, property lines, water-permanent or seasonal, and direction of water flow or drainage.
- 6) Adjacent landownership information including names, and physical and mailing addresses.
- 7) Current insurance certificate.
- 8) Completed W-9 form

Americans with Disabilities Act (ADA) Information

If facilities provide fixed firing positions, at least 5 percent, but not less than one of each type of fixed firing position must be served by an accessible route. Fixed firing positions must have a 60-inch diameter space with slopes not steeper than 1:48 so a wheelchair user can turn around and have a level place from which to shoot.

Types of different firing positions include positions with different admission prices, positions with or without weather covering or lighting, and positions that support different shooting events (e.g., muzzle loading rifle, small-bore rifle, high power rifle, bull's eye pistol, action pistol, silhouette, trap, skeet, and archery).

A public accommodation is defined as “a private entity that owns, leases (or leases to), or operates a place of public accommodation.”

A person with a disability is defined by the ADA as, “a person who has a physical or mental impairment that substantially limits one or more major life activities, a person who has a history or record of such an impairment, or a person who is perceived by others as having such an impairment.”

Technical assistance on the guidelines for sports facilities is available from the Access Board at: (800)-872-2253 (voice), (800)-993-2822 (TTY) or ta@access-board.gov (e-mail).